

## Minutes on the fifth Steering Committee meeting

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
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Project duration	36 months

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## 1. Summary

This document reports the fifth Steering Committee meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Development of master curricula for natural disasters risk management in Western Balkan countries“ (NatRisk), held at Middlesex University (MUHEC), on the 20<sup>th</sup> of March 2019. The meeting was chaired by Assist. Prof. Milan Gocić. The objective was to introduce to all project partners the most relevant issues of project implementation.

## 2. List of attendees

Twenty six representatives from all 12 partner institutions (University of Nis – UNI, University of Natural Resources and Life Sciences, Vienna – BOKU, Middlesex University Higher Education Corporation – MUHEC, University of Messina – UNIME, Óbuda University – OE, Academy of Criminalistics and Police Studies – KPA, University of Pristina in Kosovska Mitrovica – UPKM, University of Sarajevo – UNSA, Technical College of Applied Sciences Urosevac with temporary seat in Leposavic – TCASU, University of Defence in Belgrade – UNID, Technical University of Crete, Chania – TUC, University of Banja Luka – UBL) were present at the meeting. The list of attendees is presented below.

No.	Name	Institution acronym	E-mail
1	Milan Gocić	P1 - UNI	milan.gocic@gaf.ni.ac.rs
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24	Simon McCarthy	P3 - MUHEC	S.McCarthy@mdx.ac.uk
25	Josie Joyce	P3 - MUHEC	J.Joyce@mdx.ac.uk
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### 3. Agenda – Fifth Steering Committee meeting

Wednesday, 20th March 2019		
Flood Hazard Research Centre (FHRC), Middlesex University, London		
09:30-09:40	Steering Committee participants registration	
09:40-10:00	Welcome speeches	Sally Priest, MUHEC Celia Bell, Deputy Dean of Faculty of Science & Technology
10:00-10:30	Overview of the previous activities and future tasks	Milan Gocic, UNI
10:30-11:00	Financial plan and its realization	Milan Gocic, UNI
11:00-11:10	Adoption of QAC report - September 2018	Milan Gocic, UNI
11:10-11:20	Adoption of the Response to the first external review of the project	Milan Gocic, UNI
11:20-11:30	Fourth Risk monitoring document	Milan Gocic, UNI
11:30-12:20	SMS and its realization	Milan Gocic, UNI
12:20-12:40	Decision on Requesting the project extension	Milan Gocic, UNI
12:40-13:00	General discussion and closing the meeting	

After the participants' registration which started at 09:30 and welcomed speech of prof. Celia Bell, Deputy Dean of Faculty of Science & Technology, Milan Gocić presented the overview of the realized

activities and achieved results during the project realization and also the future tasks highlighting master curricula and training for civil sector.

He also presented financial plan realization. It is told that all partners should spend their budget in line with the realized project activities and provide financial documentation on time. He highlighted the importance of the SMS realization during next few months.

Sally Priest, MUHEC presented the fourth QAC report. Then the SC adopted the fourth QAC report.

One risk related to the accreditation process in Serbia was presented in order to prevent it on time and not to delay realization of project activities. SC adopted Response to the first external project review and Requesting the project extension.

The meeting ended at 13:00.

## 4. Conclusions

The meeting was concluded with positive impressions and it was everyone's opinion that it was very beneficial and that detailed and precise instructions were given for the forthcoming activities.

The presentations and material from the meeting will be additionally delivered to all partners and will be available at the project website and platform.

In London, 21 March 2019